



The Granary Nursery School  
Hill Farm, Framlingham, Suffolk, IP13 9SA  
Tel: 01728 621105  
Company No. 07845785

## **Swimming Pool Policy**

Dated 20-Apr-15

### Normal Operating Procedures for The Hill Farm Pool:

Pool Owner: Mrs Sue Wall, Hill Farm, Framlingham, IP13 9SA

Main Pool Operator – Sue Wall

Assistant Pool Operator – Carol Cattee

Maintenance and Chemicals - Letts Pools tel no: 01473 822375

Boiler Repairs – Danny Freeman tel no: 07799-735-870

Training Certificates: - in folder in farm office

There is no hiring out of the pool.

The pool is used during week days during term times from May until October to teach the Granary Nursery pupils.

Occasional private lessons at other times taught by Sue Wall.

Friends and family use the pool with permission of Sue Wall and at own risk.

The pool stands on its own, adjacent to the car park and at the top end of The Granary Nursery School. The pool itself is an outside pool but covered by a compax pool dome enclosure and this dome is surrounded by a 1.6m fence. Access to the pool is through a wooden gate. The gate is kept locked with a combination lock when the pool is not in use.

The pool is rectangular, measuring 11m by 5m. The depth is 0.9m at the shallow end for 2m (marked by a blue tile line on the floor) then gently slopes to 1.8m at the deep end. These depth measures may vary slightly dependent on the water level. Access into the water is by 4 steps of 1m width at the shallow end or by a vertical metal ladder at the deep end. The water is covered by a solar/heat retention cover, which is stored on a roller when not in use.

The sand filter and pump, and oil fired bolter camray boiler are housed in a wooden shed just outside the pool dome. It is kept locked at all times. The key is hung up high to the right of the shed. Note where the on/off switch for the filter is.

Most of the pool chemicals are kept in a self contained locked container in the main area of the farm. A small amount of chemicals are kept in a locked box in the pool shed.

Letts Swimming Pools Ltd 23.03.01 quote:

"The maximum velocity of the water through your Hayward Anti-Vortex Main Drain Cover is 0.4358 metres per second. This is only if you have the skimmer and vacuum valves closed. When run as usual with skimmer and sump open, the velocity will be roughly 0.2179 metres per second."

### **Risk Factors**

1. Be aware of metal bar along the ground at the entrance of the dome cover into pool area.
2. Paving around the pool edge can become slippery when wet.
3. Care to be taken when going down the steps at the shallow end as there is no hand rail.
4. Sunshine can be extremely bright in the pool. Therefore, it is important for the teacher to position him/herself correctly on the pool side.
5. Special attention to young children beginning to swim without armbands, using floats or floating poles.
6. Be aware of steep gradient beyond the dark blue tile mark 2m from the shallow end.
7. When approaching and leaving the pool care must be taken to observe the cars departing and arriving at the nursery

### **Safety of Pupils**

1. No one may enter the pool or swim unless under direct supervision of a trained swimming instructor.
2. The maximum number of children under 5 years shall be 6 at any time.  
With 6 children there will be 2 trained adults (Le. 1 in the water and 1 on the side).
3. Depending on risk associated with children abilities adult ratio will be increased to 2 people in the water and 1 on the side.
4. At all times there must be communication to extra staff in the Nursery building by radio control.
5. All staff to be familiar with the Emergency Action Plan.
6. All staff to be up to date with Resuscitation techniques and procedures.
7. The pool temperature shall remain at approx. between 28-32 degrees Centigrade.
8. The pool PH and disinfectant levels shall be checked daily before 11am and Swimming shall be cancelled if these are not correct.
9. If the clarity of the pool water is not good, swimming will be cancelled.

### **Rules**

1. All outdoor footwear is to be removed before entering the pool area.
2. The pool cover must be completely removed before anyone enters the pool.
3. Children change in the quiet room in the Nursery and walk across to the pool with shoes and coats on.
2. No children to enter the pool until told to do so.
3. No children to enter the pool within 1 hour of eating.
4. Before every lesson the teacher must satisfy him/herself that all pupils are fit and

well enough to swim.

5. Pupils with colds, open wounds, rashes, tummy upsets, eye/ear infections etc should be excluded from the water. Also pupils who have had a sickness/diarrhoea bug are not to swim until clear of symptoms for at least 48 hours and the teacher is happy with the wellbeing of the pupil.
6. Pupils suffering from Asthma should have easy access to an inhaler.
7. Pupils with Epilepsy should be observed at all times by an independent adult who is aware of the incidents that may arise.
8. No food/drink in the pool area.
9. No running in the pool area.
10. No diving whatsoever into the pool.
11. Jumping in only permitted under direct supervision of the teacher.
12. Long hair must be tied back from the face.
13. Care must be taken with use of inflatables – be aware of falling off onto the side of the pool.

### **Safety Equipment**

1. Mobile radio to summon help.
2. 1 long safety pole with net.
3. 1 large polystyrene ring (to be pushed out to swimmers, not thrown).
4. 1 x 12m rope.
5. 1 short pole (broom handle).
6. An adequate supply of teaching aids.
7. A basic First Aid box kept on the table on the pool side.

### **Emergency Action Plan (E.A.P.)**

In the event of an accident:

1. Teacher to take control of the situation.
2. Summon extra help by use of the mobile radio.
3. All children to leave the pool. Keep warm with towels and sit on chairs.
4. If a child vomits or has diarrhoea in the water, the pool must be evacuated immediately. The pool must be continually filtered for 24 hours and disinfectant level should be checked regularly.
5. Depending on the state of the casualty, extra help summoned from the main Nursery phone in the office.
6. Further First Aid supplies are kept in the office.
7. Accident book to be filled in.