



The Granary Nursery School  
Hill Farm, Framlingham, Suffolk, IP13 9SA  
Tel: 01728 621105

[allie.green@thegrarnarynurseryschool.co.uk](mailto:allie.green@thegrarnarynurseryschool.co.uk)

## Parent partnership policy

Dated 06.05.2020

All parents and carers are equally valued as part of our nursery community.

Children's learning is improved when we work in partnership with their parents or carers and their wider family. We therefore believe in close co-operation with all families, and in regular consultation between the home and the nursery.

### Aims and objectives

- To create an atmosphere where parents/carers feel welcome to visit.
- To give a clear message that we value the contribution that parents/carers make to the partnership.
- To take the time to build relationships and trust especially with parents/carers who may find the partnership process difficult.
- To access appropriate support services to enable communication with parents when necessary.
- To listen to parents/carers ideas and concerns at mutually convenient times.
- To keep parents/carers informed of events and issues.
- To ensure parents are informed of any issues relating to their children's welfare.
- To ensure parents/carers are aware of relevant policies.
- To provide regular opportunities for parents to discuss their child's development and achievements.
- To consult with parents on assessment and record keeping about their child, ensuring they have access to their child's Learning Journey (Tapestry online).
- To give all parents/carers the opportunity to contribute their own skills, knowledge and interest to the activities at the nursery.
- To raise parents/carers awareness of the early years curriculum and share ideas for supporting learning at home and at nursery.
- To keep parents/carers informed of services relating to the needs of the under fives and their families.
- To support, value and respect children and parents who have English as an additional language.

- To continuously reflect as a staff on our own attitudes, feelings and practice regarding parental partnership.

### **Implementation**

- Pre- nursery visit giving time for parents to stay and talk to staff about the nursery day, and early years curriculum.
- Home visits by keyworkers prior to commencing nursery if felt beneficial by owner/manager or Caterpillar Class Room Leader.
- Nursery is open to parents and carers at all times.
- Parents are encouraged to help at nursery for one off specific events.
- Letters/emails and online newsletters from the nursery giving events and dates for the term.
- A meeting with the owner/manager can be arranged at short notice.
- Families are invited to regular events and activities organised at nursery: Sports day, Christmas play, end of term ballet and yoga sessions, and to watch their own child swim at the end of the swimming season (September).
- Parent questionnaire sent regularly.
- Formal parent meetings to share the child's 'Learning Journeys'.
- A variety of information is arranged on the parents notice board, and leaflets and flyers are given out and available by the notice board.
- A Parents suggestion box is located in the entrances of both the Caterpillar Class and the Butterfly Class.
- There is an opportunity daily to exchange information with keyworkers and staff members present.
- Policy documents kept by parents notice board and available to read or copy on request.

### **Role of staff**

- To make parents, carers, and children feel welcome.
- To work closely with parents in order to meet each child's changing needs as they arise.
- To liaise with parents/carers in helping the child to settle in and play with other children.
- To share information that will inform planning and extend what the child can do and help them to work towards the Early learning Goals.
- To make sure parents receive information about their child and the nursery.
- To comfort the child if they are upset or hurt and phone the parents/carers if necessary if they have any concerns about the child.
- To work with parents and outside agencies such as speech therapists and health Visitors when required to help the child.
- To welcome contributions from parents that enrich the experience of the children in the nursery.
- To observe, monitor and keep up to date records about key children.
- To plan together with parents/carers the key child's learning (next steps) at parent meetings (both formal and informal).

### **Role of parent/carers**

- To tell key worker of a change of address or telephone number.

- To let key worker know about any injuries their child has sustained or causes for concern on a daily basis.
- To ask nursery staff to explain anything that they are not sure about.
- To dress their child in appropriate clothing for play and for the weather eg coats, hats, mittens or sunhats.
- To share ideas for play/learning.
- To endeavour to reinforce learning at home.
- To talk to key worker if home life changes.
- To discuss with key worker how their child is getting on at nursery and at home.
- To let nursery know if child is unable to attend.

